

**BOARD OF EDUCATION
WEST ESSEX REGIONAL SCHOOL DISTRICT
REGULAR MONTHLY MEETING
September 18, 2023
Board Secretary's Memorandum**

EXECUTIVE SESSION: 5:30 PM

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits boards of education to meet in closed session to discuss certain matters;

NOW, THEREFORE, BE IT RESOLVED, that the West Essex Regional Board of Education adjourns to Executive Session to discuss Personnel, Student, Negotiations and/or Litigation matters; and

BE IT FURTHER RESOLVED, that public release of these discussions will occur when the need for confidentiality no longer exists.

OPEN MEETING:

The Board will reconvene from Executive Session and Ms. Deborah Sacco-Calderone, President, will preside and voice the call to order at 7:30 p.m.
Pledge of Allegiance

ROLL CALL:

Ms. B. Buccino
Ms. C. Egan
Ms. D. Holinstat
Mr. F. Perrotti
Ms. D. Sacco-Calderone - President
Mr. J. Schaer
Mr. R. Stampone
Mr. B. Trauman
Ms. M. Wojtowicz – Vice-President

Administration:

Mr. Damion Macioci, Superintendent of Schools
Ms. Melissa Kida, Board Secretary/Business Administrator

PUBLIC NOTICE OF MEETING:

Notice of the September 18, 2023 meeting of the Board of Education was emailed to the Clerks of the Boroughs of Essex Fells, North Caldwell and Roseland and to the Township of Fairfield, and to the editor of The Progress on January 6, 2023 and The Star Ledger on the same day. Notice of the location change for the remaining 2023 meetings was emailed to the Clerks of the Boroughs of Essex Fells, North Caldwell and Roseland and to the Township of Fairfield, and the editor of The Progress on August 15, 2023.

West Essex Regional Board of Education
AGENDA – September 18, 2023

BOARD PRESIDENT’S REPORT:

SUPERINTENDENT’S REPORT:

- Director of Curriculum’s Report – Annual Assessment Report
- Principal’s Reports

COMMENTS FROM BOARD MEMBERS:

BOARD COMMITTEE REPORTS/COMMENTS:

- Finance Committee Report

PUBLIC COMMENTS:

Ms. Sacco-Calderone will open the floor to the public for comments on agenda items.

(In accordance with Bylaw #0167, a copy of which is available on the District’s website, the Board is now opening the meeting for a period of public comment. Please remember to announce your name, place of residence, and group affiliation, if appropriate. Your statements will be limited to three (3) minutes in duration. The Board will, of course, consider your comments as they relate to its obligations to effectively govern the West Essex School District.)

West Essex Regional Board of Education
FINANCE– September 18, 2023

The following finance motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1- 11, will be voted upon in one motion.

Motion by _____ Seconded by _____ to approve the following motions:

1. To approve the *amendment* of the Secretary's and Treasurer's Reports for **June, 2023**, in the amount of **\$19,182,828.48** Pursuant to N.J.A.C. 6A:23-2.11(a), the West Essex Regional School District Board of Education acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of **June, 2023**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Enclosures 1F – 59F

2. To approve the *amendment* of the attached transfer report from **June 1, 2023** through **June 30, 2023**

Enclosures 60F – 63F

3. To approve the bills and claims check number 052501 through check number 052513 and check number 052516 through check number 052630 and check number 052632 through check number 052641 and check number 052644 through check number 052664 and check number 510736 and check number 510737. Payroll check number 501160 and check number 501161 and check number 501163 through check number 501164. Void check number 051461, 052204, 052514, 052515, 052631, 052642, and 052643. Totaling: \$3,565,034.00

Enclosures 64F – 69F

4. To approve the **Student Activity Check Register** from August 15, 2023 through September 15, 2023, check number 15011 through check number 15015 and check number 15019 through check number 15037. Void Check Numbers 14454, 15010, 15016, 15017, and 14018. Totaling: **\$71,999.13**

Enclosures 70F – 73F

5. To approve the Regular Meeting Minutes of **August 28, 2023**.

Enclosures 74F – 83F

West Essex Regional Board of Education
FINANCE– September 18, 2023

6. To approve the Executive Session Minutes of **August 28, 2023**.

Enclosures - 84F

7. To approve the Regular Meeting Minutes of **September 6, 2023**.

Enclosures 85F – 92F

8. To accept, as per West Essex Regional Board of Education Policy and Regulation #7230, the donation of **\$4,447.66** from the **Municipal Alliance I, Fairfield**, and **\$2,252.34** from the **Municipal Alliance II, North Caldwell**, for the West Essex Middle School for the **Bound for Greatness** student mentoring program.

9. To approve **Essex Regional Educational Services Commission** as a provider of home instruction to West Essex Regional School District students for the 2023/2024 school year, at an hourly rate of \$60.65.

10. To approve the 2023/2024 Special Education Student Transportation Reimbursement contract, as attached, between the West Essex Regional School District and the parents of **Student ID #2300306**, for disbursement of transportation expenses in the amount of \$5,200.

Enclosures 93F – 94F

11. To approve the 2023/2024 Special Education Student Transportation Reimbursement contract, as attached, between the West Essex Regional School District and the parents of **Student ID #42200064**, for disbursement of transportation expenses in the amount of \$4,340.

Enclosures 95F – 96F

ROLL CALL: Yes:
No:
Abstain:
Absent:

West Essex Regional Board of Education
 BUILDINGS & GROUNDS – September 18, 2023

The following building & grounds motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Item 1, will be voted upon in one motion.

Motion by _____ Seconded by _____ to approve the following motions:

- To approve the following application for **Use of Facilities** with the appropriate fees in accordance with **Board Policy #7510**:

Organization	Priority	Event	Facilities	Date(s)	Fees
North Jersey School Music Association (NJSMA)	2	Orchestra Adjudication for Students	High School Auditorium, Classroom (105)	Tues-Wed 4/23-4/24/24	No Charge
NJ Grit Field Hockey Club	4	Field Hockey Training	Turf Field	Sundays 9/24, 10/01, 10/08, 10/15, 10/29, 11/05, 11/12, & 11/19/23	\$1,200.00

ROLL CALL: Yes:
 No:
 Abstain:
 Absent:

**West Essex Regional Board of Education
CURRICULUM/SPECIAL EDUCATION – September 18, 2023**

The following curriculum/special education motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1 - 8, will be voted upon in one motion.
Motion by _____ Seconded by _____ to approve the following motions:

1. To approve the following requests for Professional Development:

Employee Name	Conference/Workshop	Location	Date(s)	Expenses
Peluso, Gary	NJTEEA Conference	New Brunswick, NJ	Friday 10/27/23	Conference Fee: \$175.00 Personal Expenses: Not to Exceed \$43.52
Shea, Timothy	NJTEEA Conference	New Brunswick, NJ	Friday 10/27/23	Conference Fee: \$175.00 Personal Expenses: Not to Exceed \$43.52
Sibilia, Jonathan	NJSCA Fall Conference	Edison, NJ	Friday 10/13/23	Conference Fee: \$149.00 Personal Expenses: Not to Exceed \$35.15
Priore, Christina	AMTNJ Fall Conference	Middletown, NJ	Friday 10/20/23	Conference Fee: \$215.00 Personal Expenses: Not to Exceed \$29.58
Colabelli, Daniela	SUPA Forensics Fall Seminar	Syracuse, NY	Friday 11/17/23	Conference Fee: No Cost Personal Expenses: Not to Exceed \$35.45
Donlevie, Gina	AMLE 50 th Celebration of Middle Level Education	National Harbor, MD	Wed-Sat 11/1- 11/4/23	Conference Fee: \$449.99 Personal Expenses: Not to Exceed \$1,060.00
Aschoff, Greg	Rutgers Safe Schools	On-Line	Wednesday 11/1/23	Conference Fee: \$759.00
Maffei, Gabriel	NJTEEA NJ Tech and Engineering Educators Conference 2023	Piscataway, NJ	Friday 10/27/23	Conference Fee: \$175.00 Personal Expenses: Not to Exceed \$46.00

West Essex Regional Board of Education
 CURRICULUM/SPECIAL EDUCATION – September 18, 2023

1. (Continued) To approve the following requests for Professional Development:

Employee Name	Conference/Workshop	Location	Date(s)	Expenses
Clark, Kelly	AENJ State Conference	New Brunswick, NJ	Monday 10/30/23	Conference Fee: \$150.00 Personal Expenses: Not to Exceed \$45.00
Aschoff, Greg	TCNJ Alumni Symposium	Ewing, NJ	Wednesday 10/25/23	Conference Fee: No Cost Personal Expenses: Not to Exceed \$66.05
Lescota, Erica	AENJ State Conference	New Brunswick, NJ	Monday 10/30/23	Conference Fee: \$200.00
Cardinale, Joseph	DECA Central Region Advisor Meeting	On-Line	Tuesdays 09/19/23 12/19/23 02/20/24	Conference Fee: No Cost
Tobia, Amber	NJBCA Coaches Clinic	Oceanport, NJ	Friday 09/22/23	Conference Fee: \$150.00 Personal Expenses: Not to Exceed \$60.43

2. To approve the following Schedule B High School Club/Activities for the 2023/2024 school year, pending the completion of contract negotiations:

CLUB/ACTIVITY	STIPEND
Chess Club	Volunteer/Unpaid
Women's Empowerment Club	Volunteer/Unpaid

3. To approve an agreement with **Bergen County Special Services School District, Educational Enterprises Division**, Paramus, New Jersey for behavioral services, at a rate not to exceed \$28,000, for the 2023-2024 school year, per the IEP for:

Student ID #2701487

4. To approve the following out-of-district placements for the 2023/2024 School Year:

Student	Out of District School	Tuition
Student ID # 2402457	Essex Valley School 1 Henderson Drive West Caldwell, NJ 07006 Phone: 973-244-7890	Tuition - \$ 81,900.00* (pro-rated for 9/12/2023 start date)

West Essex Regional Board of Education
 CURRICULUM/SPECIAL EDUCATION – September 18, 2023

5. To *amend* Curriculum/Special Education Motion #1, previously approved at the **July 19, 2023** Board meeting to read: To approve the following request for Professional Development:

Employee Name	Conference/Workshop	Location	Date(s)	Expenses
Rowen, Alyssa	Diagnosis vs Eligibility	<u>Belvidere, NJ</u>	Monday 10/09/23	Conference Fee: \$60.00 Personal Expenses: Not to Exceed \$46.53

6. To *rescind* Curriculum/Special Education Motion #7, previously approved at the **June 12, 2023** Board Meeting for the following Special Education tuition student for the 2023/2024 school year:

Sending District	Student ID#	Cost Per Student	Effective Date
Glen Ridge	M.R.	\$16,314.00	8/30/23

7. To approve *East Mountain, HMH* to provide placement for an out-of-district student for the 2023/2024 School Year.

8. To approve the following out-of-district placements for the 2023/2024 School Year:

Student	Out of District School	Tuition
Student ID # 2601187	East Mountain, HMH 252 County Road 601 Belle Meade, New Jersey 08502 908-281-1415	Tuition - \$86,165.10 (pro-rated for 9/18/2023 start date)

ROLL CALL: Yes:
 No:
 Abstain:
 Absent:

**West Essex Regional Board of Education
PERSONNEL – September 18, 2023**

The following personnel motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1- 17, will be voted upon in one motion.

Motion by _____ Seconded by _____ to approve the following motions:

- To approve the appointment(s) of the following staff members, for the 2023/2024 school year, pending receipt of mandatory paperwork in accordance with N.J.S.A. 18-A:6-7.9:

Name	Location/ Position	Tenure Track or Leave Replacement	Replacing or New Position	Guide	Step	Salary/Hourly Rate	Effective Date(s)
Todd Barnes	HS Part-time Library Aide	N/A	Vickie Mirsik	A&LA	1	\$26.65	9/19/2023
Mia Faieta	Special Education Aide	N/A	New	SEA	1	\$25,965	9/19/2023
Fall, Lori	Board Office/ Secretary	Tenure Track	Valerie D’Anton	WESA	11	\$63,372	9/19/2023
Knierim, Christopher	Custodian, High School	N/A	Roxanne Reynolds	C	7	\$43,320 +740.71 Evening Differential	9/19/2023
Thompson, Yamille	Custodian, Middle School	N/A	Michael Diaz	C	13	\$52,680 +\$740.71 Evening Differential	9/19/2023
Zota, Edlir	Substitute Custodian	N/A	New	N/A	N/A	\$15 per hour	9/19/2023

- To approve the appointment(s) of the following substitute staff members, for the 2023/2024 school year, pending receipt of mandatory paperwork in accordance with N.J.S.A. 18-A:6-7.9:

Name	Position	Daily Rate	Effective Date(s)
Matthew Pritikin	Substitute Teacher/Substitute Aide	\$125 per day	9/19/2023
John Notari	Substitute Teacher/Substitute Aide	\$125 per day	10/01/2023

West Essex Regional Board of Education
PERSONNEL – September 18, 2023

3. To approve the leave of absence for the following employees:

Name	Location	Position	LOA w/ pay & Benefits	NJFLA/FMLA w/o pay, but with benefits (if applicable)	Extended LOA w/o pay or benefits	Return Date
Megan Celentano	WEHS	Teacher of Mathematics	N/A	Intermittent 9/19/2023-6/30/2024	N/A	N/A

4. To approve the following movement on the guide for the 2023/2024 school year, effective September 1, 2023:

Name	Previous Guide/Step/Salary	New Guide/Step/Salary
Louis Ferrera	MA/Step 13 \$83,381	MA+15/Step 13 \$86,160
Allison Decker	MA/Step 12 \$80,073	MA+15/Step 12 \$82,742
Crystal Zagleski	MA+30/Step 13 \$88,939	MA+60/Step 13 \$91,719
Dawn Manos	MA+30/Step 18 \$107,531	MA+60/Step 18 \$110,892

5. To approve the following Schedule B High School Advisors for the 2023/2024 school year, as per WEEA contract, pending completion of contract negotiations:

Activity	Staff Member	Stipend
Band Camp Chaperones	Charlene Lisboa	\$790

6. To approve the following high school Math Lab tutors, Monday through Friday during lunch block, at a rate of \$54 per session, for the 2023/2024 school year, pending the completion of contract negotiations:

Nicolette Culkin	Stephanie DuCasse
Melissa Rowen	Crystal Zagleski

7. To approve the following high school Writing Center tutors, Mondays and Wednesdays during lunch block, Thursdays during lunch block on an “as needed” basis, and Tuesdays from 2:40 PM – 3:40 PM, at a rate of \$54 per session, for the 2023/2024 school year, pending the completion of contract negotiations:

Suzana Duby	Alicia Perez	Nicola Ruiz
Toni Ann Zuppa	Christopher Hermosilla	

West Essex Regional Board of Education
PERSONNEL – September 18, 2023

8. To approve the following Middle School teacher for an Extra Lunch Duty assignment on Letter A Day for the 2023/2024 school year, compensation at the stipend amount of \$2,265.00, per assignment, which is equal to ¼ of a 6th period stipend, as per WEEA contract:

James Quinless

9. To approve the following Middle School Aides for Lunch Duty Coverage for the 2023-2024 school year, compensation at the stipend amount of \$25.00 per session:

Mia Faieta	Mary Longden
------------	--------------

10. To approve the following **2023/2024 Fall** Coaching appointment, pending the completion of contract negotiations:

Sport	Candidate	Position	Step	Stipend
Football	Andrew Freeman	Assistant	1	\$6,688
E-Sports	Steven Siragusa	Head	1	\$6,312
E-Sports	John Mahoney	Assistant	1	\$4,544
E-Sports	Robert Pordon	Volunteer		

11. To approve the following **2023/2024 Winter** Coaching appointments pending the completion of contract negotiations:

Sport	Candidate	Position	Step	Stipend
Boys' Basketball	William Humes	Head	5	\$11,082
Boys' Basketball	Michael Llauget	Assistant	5	\$7,771
Boys' Basketball	Tim Walsh	Assistant	5	\$7,771
7/8 th Boys' Basketball	Richard Larcara	7/8 th Grade	5	\$6,385
Girls' Basketball	Amber Tobia	Head	4	\$10,495
Girls' Basketball	Tim Glenn	Assistant	5	\$7,771
Girls' Basketball	Ryan Logan	Assistant	5	\$7,771
7/8 th Girls' Basketball	Brianna LaFiura	7/8 th Grade	4	\$6,096
7/8 th Girls' Basketball	Tiffany Hammon	7/8 th Grade	5	\$6,385
Ice Hockey	Marc Gregory	Head	5	\$11,082
Ice Hockey	Darius Kopec	Assistant	5	\$7,771
Ice Hockey	Tim Shea	Assistant	5	\$7,771
B/G Winter Track	Francesca Petracca	Head	3	\$6,637
B/G Winter Track	John Mahoney	Assistant	3	\$4,779
B/G Winter Track	Joe Cardinale	Assistant	5	\$5,113
Wrestling	Michael Markey	Head	5	\$11,394
Wrestling	Greg Ruggiero	Assistant	5	\$7,771
Wrestling	Anthony Perrotti	Assistant	5	\$7,771
Wrestling	Joseph Lospinoso	Assistant	4	\$7,211
7/8 th Wrestling	Dave Kelly	7/8 th Grade	5	\$6,385
7/8 th Wrestling	James Quinless	7/8 th Grade	5	\$6,385
Cheerleading	Kara Locastro	Head	5	\$7,099

West Essex Regional Board of Education
PERSONNEL – September 18, 2023

11. (Continued) To approve the following **2023/2024 Winter** Coaching appointments pending the completion of contract negotiations:

Cheerleading	Emily Egan	Assistant	5	\$5,113
Cheerleading	Kim Barsanti	Volunteer		
Fencing	Mark Trudnos	Head	5	\$7,099
Fencing	Chris Denude	Assistant	5	\$5,113
Fencing	Richard Craine	Assistant	3	\$4,779
B/G Swimming	Jake Taylor	Head	5	\$7,099
B/G Swimming	Jessica Maidman	Assistant	3	\$4,779
Strength Coach	Christopher Benacquista	Head	5	\$7,099
Strength Coach	Dominick Linsalato	Assistant	5	\$4,779

12. To approve the following Schedule B High School Advisors for the 2023/2024 school year, as per WEEA contract, pending completion of contract negotiations:

Club/Activity	Staff Member	Stipend
Chess Club	Steve Gilgur	Volunteer
Fashion Club	Kelly Clark	TBD
Film Club	Aaron Myerson	\$1,351
Masquers	Leanna Klein	Volunteer
Quiz Bowl	Aaron Myerson (split with Caroline Blanchard, previously approved)	\$2,252
Multi-Cultural Club	Suzanna Duby (split with Alicia Perez, previously approved)	\$1,436
STEM Club	Andrea Berthelot	\$2,252
Women’s Empowerment Club	Caroline Blanchard	Volunteer

13. To approve the following Schedule B Middle School Advisors for the 2023/2024 school year, as per WEEA contract, pending completion of contract negotiations:

Club/Activity	Name	Stipend
Library After School Advisor	Ruth Bolger, Bonnie Jing, Mirna Patner	\$60
Multi-Cultural Club - MS	Gabriel Maffei (split with Jenna Maus-Colucci, previously approved)	\$1,436
Student Store	Louise Fredo	\$993

14. To approve the following staff members as **Coordinators of Culture and Climate** for the 2023/2024 school year:

Name	Stipend
Lisa Hulse	\$4,000
Kimberly Westervelt	\$4,000

West Essex Regional Board of Education
 PERSONNEL – September 18, 2023

15. To approve the following student for a Psychology internship, pending approval of Memorandum of Agreement between all parties:

Intern	College/University	School	Supervisor	Dates
Paige Hakimian	Montclair State University	Middle	Amy Brecher	09/19/2023 to 06/14/2023

16. To *rescind* the appointment of the following staff members:

Name	Location/Position	Board Approval Date
Luciana Geran	MS Custodian	8/28/2023
Peter Marcel	HS Custodian	8/28/2023

17. To approve the following staff members as **Webmasters** for the 2023/2024 school year:

Name	Stipend
David Meyers	\$4,000
Anthony Rizzo	\$4,000

ROLL CALL: Yes:
 No:
 Abstain:
 Absent:

West Essex Regional Board of Education
MISCELLANEOUS – September 18, 2023

The following miscellaneous motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Item 1, will be voted upon in one motion.

Motion by _____ Seconded by _____ to approve the following motions:

4. To approve the **2024/2025 school calendar**, as appended.

Enclosure 1M

ROLL CALL: Yes:
 No:
 Abstain:
 Absent:

The Board President will open the floor to the public for comments on non-agenda items.

Motion to adjourn by _____ Seconded by _____.

ADJOURN: There being no further business before this Board of Education, BE IT RESOLVED that this public meeting be adjourned...**

[NOTE: IF MOVING INTO EXECUTIVE SESSION, INCLUDE THIS: **...and that the Board enters into private session to discuss matters of personnel, negotiations and litigation with the possibility of reconvening to public session to conduct additional business. The matters discussed in executive session will be disclosed to the public when the need to maintain their confidentiality no longer exists.]